

FAIA Exhibitor Terms and Conditions

The exhibitor identified in the Application Form ("**Exhibitor**") agrees to the following terms and conditions ("**Terms**") as an exhibitor at the Florida Association of Insurance Agents ("**FAIA**") annual convention ("**Convention**"). The terms "**FAIA**" and "**FAIA Show Management**" refer interchangeably to the association and staff responsible for planning and implementation of the Convention. These Terms may be amended at any time by FAIA in its sole reasonable discretion, and all amendments shall be binding upon the Exhibitor upon publication. Any point not specifically covered in these rules is subject to the decision of FAIA, whose decision shall be final.

ADA Compliance

Exhibitor is solely responsible for ensuring that its booth and exhibits are in full compliance with the Americans with Disabilities Act (ADA), and for all costs related thereto. Exhibitor will indemnify, defend, and hold harmless FAIA and the Gaylord Palms Resort for the failure of Exhibitor and its representatives to comply with ADA requirements.

FAIA Logos

FAIA trademark and logo are the property of FAIA. Any use of these trademarks, marks, or logos without written authorization is strictly forbidden and a violation of state and federal law.

Balloons

Gaylord Palms Resort does not permit helium balloons inside the exhibit hall. There are no exceptions to this rule; you may not have helium balloons in your booth space. If helium balloons are found inside the exhibit hall, the balloons will be removed, and you will be responsible for any fees that may apply. Air-filled balloons are permitted.

Booth Space

Exhibitor agrees to arrange its exhibit so that it will not obstruct the general view of the floor or hide other exhibits. Exhibitor will adhere to the IAEE Rules and Regulations found in the Exhibitor Service Manual. Exhibitor agrees to adhere to rules and regulations provided by Show Management and AGS Expo Services. Exhibit activities must be confined within the bounds of the Exhibitor's booth. The Exhibitor may not tape, paste, thumbtack, nail, or otherwise affix signs or posters to the walls, columns, or booth drape, or hang things from sprinkler pipes. Exhibitor may not pass out flyers in the aisles or place marketing material on tables that are not located in their contracted exhibit space.

Breach of Terms

If the Exhibitor, its employees and/or agents breach these Terms, FAIA may terminate the Exhibitor's right to occupy space at the Convention, at which time the Exhibitor agrees to close and remove its exhibit from the Exhibit Hall as soon as possible, without disruption of the Convention. If the Exhibitor does not promptly close its exhibit in accordance with such notice, FAIA may re-enter and take possession of the space occupied by the Exhibitor at the Convention and may remove all persons and property at the Exhibitor's risk. The Exhibitor shall pay all expenses and damages incurred by FAIA with respect to any breach of these Terms, and FAIA may retain any and all amounts paid by Exhibitor to FAIA to participate in the Convention. Sanctions for noncompliance with these Terms also include ineligibility to exhibit at or attend any future FAIA meetings or events.

Cancellations and Refunds

FAIA will provide refunds up to 50 percent for booth cancellations through March 1. After March 1, no refund will be given.

Carpet

\$100 Gaylord Carpet Fee (included in booth price). This is a mandatory fee will cover the cost of the standard carpet in FAIA's Exhibit Hall EF at Gaylord Palms Resort. If you would like to order a special carpet for your booth space for an additional cost, please contact AGS Expo Services.

Certificate of Insurance

FAIA and AGS Expo Services requires that the Exhibitor maintains General Liability insurance consistent with the Exhibitor Manual and any other insurance required by the Gaylord Palms Resort. Exhibitor shall carry adequate insurance to protect itself against bodily injury (including death) and property damage claims arising from Exhibitor's participation in the Convention, including but not limited to workers' compensation as required by law and commercial general liability insurance in such amounts as are adequate, but in no event less than \$1,000,000 on an occurrence basis. Said insurance shall name FAIA, AGS Expo Services, and the Gaylord Palms Resort as additional insured, and shall state that such policy shall remain in full force and effect, notwithstanding that the insured has waived its right of action against any party prior to the occurrence of a loss and shall include a waiver of subrogation against FAIA. Upon request, Exhibitor must present proof or documentation of insurance to the satisfaction of FAIA, AGS Expo Services, or the Gaylord Palms Resort prior to entry and set up in the Exhibit Hall.

Children on the Show Floor

For the safety of children of exhibitors and attendees, no one under the age of 16 will be allowed on the show floor at any time during move-in and move-out hours. During show hours, only children with name badges will be permitted provided they are under parental supervision. Children are not allowed to use display equipment at any time. Exhibitors or attendees with children in violation of this policy or deemed unsupervised as determined by Show Management forfeit their show passes and must exit the hall immediately.

Competing or Offsite Events

Exhibitors who plan to have off-site activities must schedule their events before or after event hours. Exhibitors may request meeting space through FAIA.

Condition of Eligibility

FAIA reserves the right to assess and determine eligibility of any company wishing to exhibit and/or sponsor at the Convention. FAIA may deny or revoke eligibility for cause based on a violation of any policy set forth in the Exhibitor Manual or these Terms. Companies wishing to exhibit, or sponsor must be paid in full with FAIA and its official contractors by the onset of the Convention. FAIA reserves the right to deny access to, restrict, reject, or eject any exhibit (or person), which becomes objectionable. In any such event, no refunds will be issued.

Copyright and Licensing

Proper license agreements and intellectual property rights for all music, displays, graphics, and any other materials used by the Exhibitor during the Convention are the sole responsibility of the Exhibitor. The Exhibitor will defend, indemnify, and hold harmless FAIA and the Orlando World Center Marriot for all losses or claims arising from the use of music, displays, graphics, and any other materials used by the Exhibitor during the Convention.

Default in Occupancy

Any failure by the Exhibitor to occupy space contracted for will not relieve the Exhibitor of the obligation of paying the full rental of such space as provided in the signed application. If the rented space is not occupied by the deadline for completion of installation of displays, such space may be possessed by FAIA.

Dispute Resolution; Governing Law and Venue

Any controversy or claim arising out of or relating to these Terms, or breach thereof, shall first be discussed informally for an amicable settlement between the parties and should that not succeed the parties shall attempt to resolve the matter by mediation. Should mediation not resolve the matter, it shall be settled by binding arbitration in the state of Florida in accordance with the commercial arbitration rules of the American Arbitration Association, and judgment upon the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. The exclusive jurisdiction and venue for any claims relating to these Terms that are not subject to arbitration for any reason shall be the state or superior courts of Florida, or the federal courts located in Orange County Florida and the Exhibitor hereby submits to the personal jurisdiction of said courts. These Terms will be governed by and construed in accordance with the applicable laws of the state of Florida, without regard to conflicts-of-laws principles. The parties hereto agree that the right to a trial by jury shall be waived regarding any and all claims related to this agreement.

Early Removal of Exhibits

No exhibit shall be packed, removed or dismantled prior to the closing of the tradeshow (**4:00pm on Friday, June 19, 2026**) without permission from FAIA Exhibit Contact. The sole determination of what constitutes packed, removed or dismantled will be made by show management. If the exhibitor acts in breach of this provision, it is subject to pay as compensation for the distraction to the exhibition's appearance, an amount equal to one-third of the total space charge for the exhibitor's allocated area. Additionally, breach of this provision could result in forfeiture of exhibiting at future shows

Exhibitor Appointed Contractors (EACs)

FAIA has designated AGS Expo Services as the official exhibition contractors. Exhibitor may contract directly with EACs by following the application procedures outlined in the Exhibitor Manual. FAIA assumes no responsibility or liability for such EACs. Exhibitor must use qualified union personnel for material handling, installing and dismantling exhibits, and other services as required by the Gaylord Palms Resort's rules and regulations provided in the Exhibitor Manual from AGS.

Exhibitor Manual

Exhibitor will be provided with, and must comply with, the Exhibitor Manual, which is incorporated by reference herein. The Exhibitor Manual sets forth booth guideline forms, specifications regarding booth, table size and provided items, information about move-in and move-out times and other information, and additional requirements for participation.

Exhibitor Personnel

Exhibitor must have staff present at its booth during all open Convention hours. Exhibitor's personnel shall conduct themselves in a professional manner at all times. Any exhibiting company that vacates or tears down its exhibit prior to the close of the exhibit hall, or is not staffed during the Convention open hours, may be subject to a penalty for the following year's Convention.

Food, Alcohol and Catering

All food and beverage must be ordered and distributed by the Gaylord Palms Resort.

Force Majeure

FAIA may postpone or terminate the Convention or any of its obligations hereunder without penalty in the event the Gaylord Palms Resort becomes unavailable, is destroyed or damaged, or if it becomes inadvisable, impracticable, illegal, or impossible to hold the Convention as scheduled due to any event beyond the control of FAIA or the Gaylord Palms Resort. In such an event, Exhibitor hereby waives any and all damages and claims for damages and agrees that the sole liability of FAIA shall be to refund to Exhibitor all payments made for exhibit space, less a proportionate share of all expenses incurred and committed by FAIA, such as, but not limited to, advertising, convention center fees, etc., to the extent any monies remain after payment of such expenses.

Indemnification and Liability

The Exhibitor agrees to indemnify, defend and hold harmless FAIA, Gaylord Palms Resort, and the host city of FAIA Convention from all losses arising from (a) any violation of any law, regulation or ordinance by the Exhibitor, its employees or agents, (b) any failure by the Exhibitor to comply strictly with these Terms and any applicable agreement between FAIA and the Gaylord Palms Resort regarding the exhibition premises which has been provided to Exhibitor, (c) use of any portion of the hotel by the Exhibitor, its employees, and/or agents, (d) the gross negligence, willful misconduct or fraud of the Exhibitor, its contractors, subcontractors, employees, and/or agents, and (e) personal injury or property damage caused by the Exhibitor, its employees and/or agents, except to the extent that such loss or damage is caused by the sole negligence or intentional acts of FAIA, the Gaylord Palms Resort, the host city of FAIA Convention: THE MAXIMUM LIABILITY OF FAIA AND THE GAYLORD PALMS RESORT FOR ANY REASON SHALL BE LIMITED TO THE AMOUNT OF EXHIBIT SPACE RENTAL FEES PAID BY EXHIBITOR FOR THIS YEAR'S EXHIBIT. IN NO EVENT SHALL FAIA BE LIABLE FOR ANY INDIRECT, CONSEQUENTIAL, PUNITIVE, OR INCIDENTAL DAMAGES, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. EXHIBITOR IS SOLELY RESPONSIBLE FOR THE SECURITY OF ITS PROPERTY AND THE PROPERTY OF OTHERS UNDER ITS CONTROL. FAIA MAKES NO WARRANTIES OR REPRESENTATIONS, EXPRESS OR IMPLIED, REGARDING THE CONVENTION OR THE EXHIBIT SPACE PROVIDED THEREIN, INCLUDING, WITHOUT LIMITATION, WARRANTIES OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

Location

Exhibitor agrees to abide by FAIA's decision regarding booth location and not to alter the location of its exhibit or booth without the written consent of FAIA. The Exhibitor may not sublet its space or any part thereof and may not permit non-exhibiting companies' representatives in its booth. There will be no objectionable noise or odor or other disagreeable feature attendant to any exhibit. FAIA reserves the right to restrict or relocate at the Exhibitor's expense any exhibits that become objectionable.

Non-Standard Displays and Materials

Exhibitors desiring to use non-standard booth equipment or any material conflicting in any way with the Exhibitor Manual must submit to FAIA a detailed sketch of the proposed layout and receive written variance approval from FAIA.

Photography and Recording

The services of an official professional photographer are used for the Convention and the Exhibitor consents to photographs being taken by such photographer. Exhibitor may not engage in photography, video production, and/or graphic reproduction of other exhibitors' booths unless authorization is obtained from the exhibitor. Commercial use of photographs of attendees by exhibitors is prohibited unless written consent is given by the attendee. Personal photography is permitted at social functions. Audio, video and digital recordings, live streaming or broadcasting, and photography whether for personal or commercial use, are all strictly prohibited during any Convention education session.

Registration and Badges

All exhibitors must be registered and wear badges during Exhibit Hall move-in, move-out, and open hours. Exhibitors with a "Full Registration" badge must wear their badge to attend sessions. "Exhibit Hall Only" exhibitors may not attend educational sessions or claim FAIA Continuing Education Credits/professional development hours. All badged exhibitors may attend the Friday's General Session.

Security

Exhibitor is responsible for the protection of its personnel, booth, displays, and all other materials. FAIA will provide peripheral security in the Exhibit Hall (not individual booths) during move in and move out and during the dates of the Convention. Exhibitors may make arrangements for additional security, at their own expense, if so desired, through the official Convention security company. Exhibitor acknowledges that FAIA, AGS Expo Services, and the Gaylord Palms Resort do not carry insurance coverage for Exhibitor's property.

Special Provisions

In order for any exhibitor to have in the booth any equipment of a gambling nature or for any gambling to take place without aid of equipment, the exhibitor must furnish the Gaylord Palms Resort and the Florida Association of Insurance Agents with a letter of approval from the Florida Beverage Division describing the equipment and action that has been approved and stating that such equipment and action will in no way jeopardize the liquor license(s) of the Gaylord Palms Resort.